

19+ Bursary Application 2019/2020

The college holds funds to provide discretionary support for students from low income households. To apply for support the **gross** household income must be less than £30,000 before tax deductions*

If your **gross** household income is less than £30,000*, please complete this application and return it to the Student Advice Centre.

PLEASE NOTE: Entitlement to financial support is NOT carried over from year to year. It is the student's responsibility to re-apply each year.

Student Details

Name:	
Date of Birth:	Age on 31 st August 2019:
Address:	
Email:	
Home telephone:	Mobile:
Nationality:	Is this student an asylum seeker? YES/NO
Have you the right of abode and been resident in the UK for the last 3 years? YES/NO	
Do you have an Education, Health and Care Plan (EHCP) or Learning Disability Assessment? YES/NO	

Course Details

Course title:	Start date:
Is your course full or part time?	Full time/ part time
Have you applied for an Advance Learner Loan	Yes/No

* We will deduct £1,000 from annual household income for each child under 19 in education in the household excluding the student.

Household Circumstances

We will assess your application and make awards based on the information you give us in the following section.

Student Status	Please circle one
Student lives with parent/guardian(s)	Yes/No
Student lives independently	Yes/No
Student lives independently with partner/spouse	Yes/No

Childcare
If you are 20 or over, please complete an additional form with your childcare providers' details. This is available from the Student Advice Centre or website
Childcare funding is available towards the cost of an Ofsted registered child minder during your timetabled hours and travel time between College and your childcare provider. Please note we do not pay for lunches or snacks.

Household Income- Please complete for ALL adults in the household

Income/Benefits	Student <small>Please tick</small>	Partner/spouse <small>Please tick</small>	Parent/Guardian <small>Please tick</small>	Financial evidence requested
In Employment				Tax Credits Award Notice 18/19 in full or last 3 months/8 weeks wages slips
Self-employed				Audited accounts or most recent tax return or tax credits Award Notice 18/19
Tax Credits				Tax Credits Award Notice 18/19 in full
Income Support				Tax Credits Award Notice 18/19 in full OR Benefit letter for current tax year (2018) AND last two months bank statements
ESA				
JSA				

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Income/Benefits	Student Please tick	Partner/spouse Please tick	Parent/Guardian Please tick	Financial evidence requested
Universal Credit				3 months Universal Credit statements in full AND last two months bank statements
Guaranteed element of the state pension				Please discuss with Funding and Finance advisor
No source of income				Please discuss with Funding and Finance advisor

Course Costs

Do you require help with your course costs, if so please provide exact course fees. Please note we will only contribute a maximum of £1000 or 50% whichever is the lesser amount. **Yes/No**

Course Cost:

Materials/Kit/Uniform/Trips

Do you require help with materials for your course? If so, please provide us with a breakdown of costs- we cannot guarantee you will receive the full amount. **YES/NO**

Costs:

Travel

Are you going to be using College transport? **YES/NO**
If yes, please complete a bus application form

I plan to travel by Bus/Car **20p per mile**/Train (please circle which) and my daily fares will be.....

Declaration

I can confirm that all information supplied on this application form is correct and I understand that the college has the right to reclaim my funding if I am found to have provided incorrect information or if I do not complete my course. I understand that the information from this form may be recorded electronically in accordance with GDPR and authorise the college to seek independent confirmation of my personal circumstances. To be signed by the student AND also by parent/guardian or partner.

Signature of Student:	Date:
Signature of Parent/Guardian/Partner/Spouse	Date:

Student Bank Details

Awards will be paid directly into the student’s bank account. We will not make payments to anyone other than the student. **Please enclose a copy of an account statement or letter from your Bank or building society showing your name, sort code, account number, roll number (if applicable) and home address.** This information is used to verify your details are correct as funds paid by BACS to an incorrect **account cannot be refunded.**

Name of student account holder:									
Bank name:	Bank branch:								
Account number: <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 25px;"> </td> <td style="width: 25px;"> </td> <td style="width: 25px;"> </td> <td style="width: 25px;"> </td> <td style="width: 25px;"> </td> <td style="width: 25px;"> </td> <td style="width: 25px;"> </td> <td style="width: 25px;"> </td> </tr> </table>									
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Building society roll number (if applicable)									

PLEASE NOTE IT CAN TAKE UP TO 4 WEEKS TO PROCESS YOUR APPLICATION

Please return to:

Student Funding	OR	Student Funding
Bath College		Bath College, Somer Valley Campus
Avon Street		Wells Road
Bath		RADSTOCK
BA1 1UP		BA3 3RW

Email: studentfunding@bathcollege.ac.uk

Tel: 01761 438526 or 01225 312191 Ext 720

CHECK LIST – PLEASE USE THE LIST BELOW TO ENSURE YOU HAVE EVERYTHING WE NEED TO PROCESS YOUR APPLICATION

- All sections of the form have been completed, **failure to do so will result in your application being returned to you.**
- Full** evidence of household income is included – please use the financial evidence requested section as a guide (**Please send photocopies as we CANNOT return any originals**).
- Both student and parent/guardian/partner/spouse have signed the form
- You have completed the consent to share with parent/guardian section
- Student** bank statement included

PLEASE NOTE ANY APPLICATIONS RECEIVED INCOMPLETE, WITHOUT FULL EVIDENCE OF HOUSEHOLD INCOME OR MISSING A STUDENT BANK STATEMENT WILL NOT RECEIVE ANY PAYMENTS UNTIL THE END OF OCTOBER AS PRIORITY WILL BE GIVEN TO THOSE APPLICANTS WITH COMPLETED FORMS.